

INTELLECTUAL PROPERTY RIGHTS (IPR) CELL

KIET College recognizes that intangible assets such as inventions, copy right, designs, and other creative and innovative products generated by its faculty and students that provides the institute with a competitive advantage. As a result, it has developed an intellectual property right cell to guide its faculty, staff, students and research scholars on the institute's practices and rules regarding intellectual property rights (IPR) and obligations, which include ownership, commercial exploitation, technology transfer, and end confidentiality requirements. College encourages students and faculties to encourage entrepreneurial activities through research based outcomes that can lead to intellectual property rights (IPR), while assist incubations to obtain IPR.

Objectives:

- To create an awareness about IPR for faculties and students of the Institution.
- To impart training on future endeavors regarding patent filing processes, procedure of IPR, screen projects, make drafts and file patents to the competing authority.
- To conduct workshops, seminars and training course on IPR.
- To promote better understanding of IPR.
- To encourage faculty members and students to go patentable works.
- Frame and keep updated IPR Policy of the Institution.

Strategies

IPR cell shall guide and help the faculty members and students in patentability assessment and to apply for various IPRs such as Invention(s), Designs, Integrated Circuit Layouts and other creative works.

The faculty members /students desirous of filing a patent or for any other IPR application would be given the necessary advice and guidance by the IPR cell.

An internal approval from the Principal wherein the names of the Inventors/Authors shall be mentioned is to be signed by the Principal and forwarded by the HOD for approval of the Chairman of IPR Cell.

Invention Patent /Trademark and similar documents are to be treated and maintained confidentially by the IPR Cell.

The IPR cell shall help the inventor in drafting the patent application/ or any other IPR application and filling of relevant forms.

The draft application along with the relevant forms shall be forwarded to the concerned agency/authority by the IPR cell.

The IPR Cell shall correspond with the authority/agency and the inventors on IP matters.

The inventors would be required to cooperate with the IPR cell to expedite furnishing of information for timely actions since delay would mean payment of extra fee to the patent office.

Any work sought to be filed by a faculty member and or student(s) arising out of R&D work done will be filed in joint names as inventors or authors while college shall be the applicant and owner of Intellectual Property (IP).

After filing of the application for IP protection, the inventors shall inform the IPR cell of any further development, if any, in the related R & D work.

***** Circular *****

Circ/Prin/KIET/2025/01

Date:05-05-2025

Sub:-Intellectual property rights (IPR) cell meeting to be held at Principal Office-Reg.

This is to inform that a meeting will be held for all the Intellectual property rights (IPR) cellmembers along with HODs of all the Departments on 06-05-2025, 3:00 pm at Principal office, KIET, to discuss on the below mentioned Agenda.

Agenda Points:

Formation of guidelines for Intellectual property rights (IPR) cell

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Copy To :

1. The Vice Principal
2. The HODs
3. The Members of the Committee
4. The Office

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Kakinada Institute of Engineering & Technology
KORANGI

***** Order *******Order/Prin/KIET/2025/02****Date :06-05-2025**

Sub:-Constitution of intellectual property rights (IPR) cell for the academic year 2024-25 Orders – Issued – Reg.

It has been resolved that the following are the members that are finalized for intellectual property rights (IPR) cell for the academic year 2024-25, Kakinada Institute of Engineering and Technology, Korangi.

The Cell/Committees constitute of the following members,

Sr. No	Name	Designation	Phone
1	Dr.T.Dharma Raju	President	9440116517
2	Dr.D.Revathi	Chairman.	8099794356
3	Mr. D S Ram Kiran	Coordinator	7093763654
4	Dr.G.Satya Pratap	Member	9640959425
5	Mr. K.Paparao (M.Tech coordinator)	Member	9912108010
6	MsG.Arunarekha	Member	9948456757
7	Mr.S.Srinivasrao	Member	8498955777
8	Mr.M.Raju	Member	9704348313

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Kakinada Institute of Engineering & Technology
(KOP/ALJ)

*** File ***

File/Prin/KIET/2025/05

Date: 06-05-2025

Sub:-Intellectual property rights (IPR) cell Meeting at Principal Office-Reg.

A Meeting by Intellectual property rights (IPR) cell along with HODs is conducted on 06-05-2025, 3:00 pm at Principal office, KIET.

The following Agenda points were discussed during the Meeting.

1. To organise seminars on IPR
2. Motivate students to choose IPR as an elective
3. Motivate faculty to file patents and write articles/books with copyrights
4. Discussed on update of cell activities such as seminars, workshops, and collaborations with external experts.
5. Review on the IPR policy and college existing IPR policy.
6. Discussion of any proposed changes or updates to policy.
7. Discussion of upcoming IPR awareness events, such as seminars, workshops, and training sessions.
8. Discussion of potential speakers or guest experts.
9. Discussion of the IPR cell's recent activities, such as outreach programs, collaborations with other institutions, and participation in IPR competitions.
10. Discussion of the need for IPR training for faculty and students.
11. Review of potential training resources or programs.
12. Discussion of strategies to encourage faculty and student participation in IPR activities.
13. Assignment of action items and responsibilities and Scheduling of the next meeting.
14. Formal closing of the meeting.

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5	Mr. K.Paparaao (M.Tech coordinator)	Member	9912108010
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